

Director of Family & Youth Ministry

First Congregational Church (UCC) of St. Joseph, Michigan is seeking a qualified candidate ($\frac{3}{4}$ time w/full-time potential) to lead our Family and Youth Ministry for ages PreK – 12th grade. This person would lead the mentoring and ministering to the youth, education for young children, partnering with families in participating in our Christian Education ministry and show all how to identify mission and volunteer opportunities throughout the congregation and community.

For more information on First Congregational Church, visit our website: www.fccstjoseph.org or contact the church office (office@fccstjoseph.org)

Personal Characteristics and Qualifications:

- Integrate a model for Christian Education into all elementary and youth activities
- Demonstrate a love for youth and families and passion for Discipleship
- Experience in children's / elementary and youth ministry preferred

Responsibilities:

- Collaborative communication and cooperation with Minister and Office Manager
- Christian Education for ages PreK – 12th grade
- Research best curriculum or develop own for current needs of congregation
- Recruit and train teachers / assistants for nursery and elementary ages
- Lead Sunday School and other Discipleship events as needed
- Ensure supplies and rooms are well stocked and organized
- Meet with agencies to find mission opportunities for youth and family
- Partner with Minister in leading / overseeing Confirmation
- Develop curriculum, work and train co-teachers and prayer partners
- Organize youth involvement in church activities
- Plan and Implement special projects for the congregation involving families
- Lead week-long Vacation Bible School
- Plan and organize Children's Christmas Program
- Oversee Acolyte schedule and training
- Participate in monthly Christian Education Board meetings
- Meetings with area Youth Ministers, Christian Education Directors to share best practices as needed or partner to create community ministries

Accountability:

- Background check completed and approved before employment begins
- Accountable to and supported by the Minister and Church Council
- Monthly reports of visits, meetings and activities
- Work with Christian Education Board to develop budget annually
- Job performance review is conducted after 90 days and again annually

Commitment Expectations:

- Sunday mornings
- Program planning/event preparation/meetings
- Student relationships/mentoring/events
- Sunday school leading/planning
- Monthly meeting with Minister

Compensation

- \$50,000-60,000 starting salary (based on experience / qualifications)
- Paid vacation / time off (2 weeks beginning after 90-day review)
- Paid family leave / sick leave
- Continuing education / training allowance
- Moving expenses / background check covered

**First Congregational Church (UCC)
2001 Niles Ave
St Joseph, MI 49085-1614**